

# Minutes of a meeting of the Appointments Committee on Monday 27 June 2022

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## Committee members present:

Councillor Brown (Chair)

Councillor Gant

Councillor Kerr

## Officers present for all or part of the meeting:

Caroline Green, Chief Executive

Andrew Brown, Committee and Member Services Manager

### 1. Apologies for absence and substitutions (Appointments Committee)

Apologies were received from Councillor Ed Turner.

### 2. Appointment of Chair and Vice Chair (Appointments Committee)

It was agreed that Councillor Susan Brown would chair the informal meeting of the members of the Appointments Committee.

### 3. Report on Senior Management Arrangements

The Chief Executive introduced the report, highlighting some recent and planned staffing changes within the senior management structure.

The Chief Executive highlighted that:

- The remit of the new Executive Director for Corporate Resources included responsibility for Financial Services, Law and Governance, and Business Improvement, and would include a focus on the budget, the Council's change programme and company governance.
- The previous Interim Director of Change had left the Council at the end of March 2022 having worked up the change programme.
- The current Head of Planning Services was leaving the Council in the coming months and recruitment was underway to fill this post, with interviews planned for September.
- The previous Head of Housing Services had retired in May which had created opportunities for internal progression within Housing Services.
- The Council had entered into an arrangement with West Oxfordshire to share a Monitoring Officer for one year. This arrangement was generating income for the

Council and was subject to a quarterly review. This had also created development opportunities for staff within the Law and Governance service.

In discussion it was noted that:

- The selection of a preferred candidate for the Head of Planning Services post would not be a decision for the Appointments Committee but would be subject to Cabinet members being notified of the proposed appointment and not raising valid objections to it.
- The current senior management structure was relatively new and there was now a stable senior management team.

**The meeting started at 6.00 pm and ended at 6.17 pm**

**Chair .....**  
**2022**

**Date: Tuesday 6 December**

*When decisions take effect:*

*Cabinet: after the call-in and review period has expired*

*Planning Committees: after the call-in and review period has expired and the formal decision notice is issued*

*All other committees: immediately.*

*Details are in the Council's Constitution.*